(Re)accreditation/recognition of a pharmacy support staff training course(s), part 3, National Occupational Standards, 2024/25 academic year

**Submission template v1.0**

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**Please update contents table before submitting to the GPhC (right click update field).**

## This template

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| Please use this template to demonstrate how your course(s) and institution will meet (or continue to meet) the [Requirements for the education and training of pharmacy support staff – October 2020](https://www.pharmacyregulation.org/students-and-trainees/education-and-training-providers/education-and-training-requirements-support-staff)in relation to your support staff course offering(s).  The technical knowledge and skills content of the course/qualification must be derived from, and mapped to, an appropriate national framework for pharmacy knowledge and skills recognised in the UK.  **Completing this template**  This document has been populated with the 26 recognised National Occupational Standards (NOS) specific to pharmacy. This document should be completed where a course/qualification has been developed to meet NOS’s only.  Should the whole NOS not be used due to overlap or repartition please identify any components of a NOS that are not included. If the role requirements are wider than the listed pharmacy suite NOS, providers will need to map to another NOS using the same format. **NOS units that have not been used in the design of the course/qualification should be deleted from this template.**  Please note that the NOS PHARM identifier codes are hyperlinked to the most up to date versions available on the Skills for Health website. If the course/qualification uses NOS from outside of the PHARM suite, please include a hyperlink in the same format.  **This part 3 submission document should be complemented by a curriculum mapping document included as an appendix. There must be one part 3 submission per course/qualification.** |

## Support and further information

If you have any questions when preparing your, please contact the GPhC’s Education (Quality Assurance) team at [education@pharmacyregulation.org](mailto:education@pharmacyregulation.org)

The GPhC is committed to compliance with the General Data Protection Regulation (GDPR), details for our privacy policy can be found on our [website](https://www.pharmacyregulation.org/privacy-policy).

**Please delete this section/page before submitting to the GPhC.**

# Key course/qualification information:

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| --- |
| **Academic year:** 2024/25 |
| **Name of course provider/awarding organisation:** |
| **Name of course/qualification:** |

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| --- |
| **Part 3: Role-specific learning outcomes (National Occupational Standards)**  **Please note, the NOS unique identifiers are hyperlinked to the relevant NOS standard.** |
| [PHARM01](https://tools.skillsforhealth.org.uk/competence/show/html/id/4196/) - Assist with the provision of a pharmacy service |
| **How does the course/qualification support the trainee to achieve this NOS outcome and where the outcome is taught?** |
| **Provider’s commentary**  Please type your commentary here  X  (expand as necessary) |
| **How and where does the course/qualification assess the trainee’s achievement of this NOS outcome at the stated competency level?** |
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| **GPhC accreditation/recognition team use only:**  **NOS met/will be met? Yes  No** |
| **Accreditation/recognition team’s commentary:**  X |
| [PHARM02](https://tools.skillsforhealth.org.uk/competence/show/html/id/4197/) - Provide an effective and responsive pharmacy service |
| **How does the course/qualification support the trainee to achieve this NOS outcome and where the outcome is taught?** |
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| **Accreditation/recognition team’s commentary:**  X |
| [PHARM03](https://tools.skillsforhealth.org.uk/competence/show/html/id/4198/) - Respond to pharmaceutical queries and requests for information |
| **How does the course/qualification support the trainee to achieve this NOS outcome and where the outcome is taught?** |
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| **Accreditation/recognition team’s commentary:**  X |
| [PHARM04](https://tools.skillsforhealth.org.uk/competence/show/html/id/4199/) - Provide advice on non-prescribed medicines and products |
| **How does the course/qualification support the trainee to achieve this NOS outcome and where the outcome is taught?** |
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| **Accreditation/recognition team’s commentary:**  X |
| [PHARM07](https://tools.skillsforhealth.org.uk/competence/show/html/id/4200/) - Receive prescriptions |
| **How does the course/qualification support the trainee to achieve this NOS outcome and where the outcome is taught?** |
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| **Accreditation/recognition team’s commentary:**  X |
| [PHARM08](https://tools.skillsforhealth.org.uk/competence/show/html/id/4201/) - Confirm prescription validity |
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| [PHARM09](https://tools.skillsforhealth.org.uk/competence/show/html/id/4202/) - Assemble prescribed items |
| **How does the course/qualification support the trainee to achieve this NOS outcome and where the outcome is taught?** |
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| [PHARM10](https://tools.skillsforhealth.org.uk/competence/show/html/id/4203/) - Issue prescribed items |
| **How does the course/qualification support the trainee to achieve this NOS outcome and where the outcome is taught?** |
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| [PHARM11](https://tools.skillsforhealth.org.uk/competence/show/html/id/4204/) - Prepare extemporaneous medicines |
| **How does the course/qualification support the trainee to achieve this NOS outcome and where the outcome is taught?** |
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| [PHARM12](https://tools.skillsforhealth.org.uk/competence/show/html/id/4205/) - Order pharmaceutical stock |
| **How does the course/qualification support the trainee to achieve this NOS outcome and where the outcome is taught?** |
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| [PHARM13](https://tools.skillsforhealth.org.uk/competence/show/html/id/4206/) - Receive pharmaceutical stock |
| **How does the course/qualification support the trainee to achieve this NOS outcome and where the outcome is taught?** |
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| [PHARM14](https://tools.skillsforhealth.org.uk/competence/show/html/id/4207/) - Maintain pharmaceutical stock |
| **How does the course/qualification support the trainee to achieve this NOS outcome and where the outcome is taught?** |
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| [PHARM15](https://tools.skillsforhealth.org.uk/competence/show/html/id/4208/) - Supply pharmaceutical stock |
| **How does the course/qualification support the trainee to achieve this NOS outcome and where the outcome is taught?** |
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| [PHARM17](https://tools.skillsforhealth.org.uk/competence/show/html/id/4209/) - Manufacture and assemble medicinal products |
| **How does the course/qualification support the trainee to achieve this NOS outcome and where the outcome is taught?** |
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| [PHARM19](https://tools.skillsforhealth.org.uk/competence/show/html/id/4210/) - Prepare aseptic products |
| **How does the course/qualification support the trainee to achieve this NOS outcome and where the outcome is taught?** |
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| [PHARM20](https://tools.skillsforhealth.org.uk/competence/show/html/id/4211/) - Prepare documentation and materials for the manufacture and assembly of medicinal products |
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| **Accreditation/recognition team’s commentary:**  X |
| [PHARM21](https://tools.skillsforhealth.org.uk/competence/show/html/id/4212/) - Prepare documentation and materials for the production of aseptic products |
| **How does the course/qualification support the trainee to achieve this NOS outcome and where the outcome is taught?** |
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| [PHARM23](https://tools.skillsforhealth.org.uk/competence/show/html/id/4213/) - Check documentation and materials prior to the preparation of aseptic products |
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| **Accreditation/recognition team’s commentary:**  X |
| [PHARM24](https://tools.skillsforhealth.org.uk/competence/show/html/id/4214/) - Provide an effective pharmacy collection and delivery service |
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| **Accreditation/recognition team’s commentary:**  X |
| [PHARM25](https://tools.skillsforhealth.org.uk/competence/show/html/id/4215/) - Supply dressings and appliances |
| **How does the course/qualification support the trainee to achieve this NOS outcome and where the outcome is taught?** |
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| **Accreditation/recognition team’s commentary:**  X |
| [PHARM26](https://tools.skillsforhealth.org.uk/competence/show/html/id/4216/) - Process pharmacy information for appropriate reimbursement and remuneration |
| **How does the course/qualification support the trainee to achieve this NOS outcome and where the outcome is taught?** |
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| [PHARM28](https://tools.skillsforhealth.org.uk/competence/show/html/id/4217/) - Undertake the final accuracy check of dispensed medicines and products |
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| **Accreditation/recognition team’s commentary:**  X |
| [PHARM29](https://tools.skillsforhealth.org.uk/competence/show/html/id/4218/) - Retrieve and reconcile information about an individual’s medicines |
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| **Accreditation/recognition team’s commentary:**  X |
| [PHARM31](https://tools.skillsforhealth.org.uk/competence/show/html/id/4219/) - Confirm the suitability of an individual's medicines for use and ensure sufficient supply |
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| **Accreditation/recognition team’s commentary:**  X |
| [PHARM32](https://tools.skillsforhealth.org.uk/competence/show/html/id/4220/) - Assist in the issuing of prescribed items |
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| **Accreditation/recognition team’s commentary:**  X |
| [PHARM33](https://tools.skillsforhealth.org.uk/competence/show/html/id/4221/) - Order medicines and products for individuals |
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| **Accreditation/recognition team’s commentary:**  X |
| [**PHARM34**](https://tools.skillsforhealth.org.uk/competence-details/html/4665/) - Contribute to the management of medication audit and review |
| **How does the course/qualification support the trainee to achieve this NOS outcome and where the outcome is taught?** |
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| **Accreditation/recognition team’s commentary:**  X |
| [**PHARM35**](https://tools.skillsforhealth.org.uk/competence-details/html/4666/) - Contribute to the non-clinical medication review |
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| **Accreditation/recognition team’s commentary:**  X |
| [**PHARM36**](https://tools.skillsforhealth.org.uk/competence-details/html/4667/) - Support the prescription administration process |
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| Additional technical outcomes not covered by the pharmacy suite of NOS’s **(delete section if not applicable)** |
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| Submitting your documentation to the GPhC **You must send the following electronically via email or through a secure link:**   * A **Word** and a **PDF** version of your submission document * A **PDF** version of each item of documentary evidence     **@**  envelope  **education@pharmacyregulation.org**  Please ensure that the documentation arrives with the GPhC’s Education team on, or before, the submission deadline. **The deadline for submission of documentation is normally six or seven weeks in advance of the event; however, you will be notified of your exact deadline date when we confirm the date of your event.** |

**Please delete this section/page before submitting to the GPhC. Please remember to update the contents page before submission to the GPhC.**